

Exhibitor information ^{1/2}

Please note – For further details, please refer to the service manual

Inside your stand space	The supplier is responsible for the furnishings. Furniture (brochure stands, etc.) may not be set up outside the contractually agreed stand area. Each exhibitor is obliged to adapt his stand planning to the structural conditions (in particular ceiling heights) to m:con Rosengarten and to submit it for final approval. (Mrs. Mertlbauer)
In front of your stand	Additional furniture (subject to a fee!) in front of your stand (e.g. bar tables) must be coordinated with and approved by the organizer. Escape and rescue routes as well as free access to emergency exits must be observed here!
Empty cardboard boxes, brochure material, etc.	Must not be stored behind the stands, prohibited by fire regulations! Empties can be stored at the forwarding agency Vogel (with costs). There is no possibility for temporary storage at the m:con Rosengarten.
Alcoholic beverages at the Exhibition stand	We will contact you separately at a later date.
Music, commercials and stand presentations	Think of your neighbors - there are conversations with CUSTOMERS - please choose the volume accordingly!
Stand animation	Please let us know in advance which booth animation you have planned. We want to avoid that several suppliers are on site with the same attraction.
Advertising material	The distribution of printed matter and advertising materials outside the exhibitor's own stand area is not permitted.
Signage, guidance system	Performed by the organizer Schwabe, Ley & Greiner.
Loading and unloading on the premises of the m:con	If you are delivering pallets, please note that m:con Rosengarten cannot provide a pallet truck and that you must bring your own.
Delivery of exhibition stands, various material for stands and work-store rooms	<p>For reasons of space, the delivery of exhibition stands can only take place on Monday, May 16, 2022 at the m:con Rosengarten. These must be brought directly to the stand area. If the delivery is to be acknowledged with a signature, this can only be done by the contact person at the stand. Neither the staff of m:con Rosengarten nor Schwabe, Ley & Greiner will accept any deliveries on behalf of exhibitors, nor will they accept any liability for materials brought in. All deliveries are made at the exhibitor's own risk.</p> <p>Please provide the following address for deliveries:</p> <p>m:con Rosengarten Mannheim 33rd Finance Symposium „Your company name“ Brochure material Rosengartenplatz 2 D-68161 Mannheim</p> <p>If you wish to deliver material for your stand and/or workshop room before this date, it can be temporarily stored, for example, at the Schenker freight forwarding company. Please note that this service is subject to a charge.</p> <p>The storage of exhibition materials or empties during or after the event is not possible in the m:con Rosengarten.</p>

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Set-up times	<p>Monday, May 16, 2022: 2:00 pm – 8:00 pm Delivery and set-up for stand builders. Setups of pop-up solutions and system stands are excluded from this.</p> <p>Tuesday, May 17, 2022: 7:00 am – 10:00 pm Delivery and assembly for booth builder</p> <p>Wednesday, May 18, 2022: 7:00 am – 9:30 am Only pop-up solutions setups and finetuning at the booth will be allowed. No more booth builders will be allowed in the exhibition area. Please note that at 9:30 am the exhibition will be opened.</p>
Dismantling times	Friday, May 20, 2022: 1:00 pm – 10:00 pm
Floor coverings	<p>Floor coverings of all types from a height of 4 mm are subject to approval and must be clearly identified by a contrasting color and secured against tripping. In addition, floor coverings over 2,50 cm are to be secured by sloping edges in a contrasting color or backlit.</p> <p>Please submit your stand concept incl. dimensions for approval: office@finanzsymposium.com</p>
Self-supply at the Exhibition stands	We will provide you with further information on this separately at a later date..

Package	Floor space	Dimensions	Height	Incl. services	Paid order
Floor space „28“	28 m ²	Wide: 8 m - Depth: 3,5 m	the exact height see the stand plan	Power connection 3,5kw, WLAN "Basis", General night supervision	Broadband connection, WLAN "Premium", stand cleaning, carpet, furniture, technology, Stand security
Floor space „14“	14 m ²	Wide: 4 m - Depth: 3,5 m			
Floor space „8“	8 m ²	Wide: 4 m - Depth: 2 m			
Floor space „4“	4 m ²	Wide: 2 m - Depth: 2 m			