

# Dates 2021/2022

	NOV	DEZ	JAN	FEB	MAR	APR	MAY
Topic survey by e-mail	■						
Advertisement and article in TreasuryLog 4 / 2021		■					
Save the Date + Keynote Speaker Announcement		■					
Various program highlights by e-mail			■	■			
Display in TreasuryLog 1 / 2022					■		
Various program highlights by e-mail					■		
Various program highlights by e-mail						■	
Program overview by e-mail						■	
The Finance Symposium APP goes online						■	
Diverse program highlights by e-mail							■
Mailing of the participant lists and arrival information							■

## Your most important deadlines

In order to ensure a smooth process, you will find the most important dates listed below. dates are listed below.

Date	Administration
<b>After contract signing</b>	Sending your logo and company profile for the website.
until at the latest <b>March 10, 2022</b>	Delivery of workshop content - titles, brief descriptions and focus, order of the workshops.
<b>March 17, 2022</b>	Submission of content for the „Expert Interviews“ and „Treasury Cafés“
until at the latest <b>April 22, 2022</b>	Order deadline for any additional equipment for your stand or workshop room
until at the latest <b>April 26, 2022</b>	Registration of your internal employees
<b>April 29, 2022</b>	All company representatives receive access to the event app
<b>May 4, 2022</b>	Deadline for submitting your production data (digital ads, mobile display, etc.)